

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS  
TOWNSHIP BUILDING  
MAY 16, 2013 AT 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; Daniel Mohr, George DeVault, Robert Sentner;  
Manager, Daniel DeLong; Solicitor, Marc Fisher;  
Secretary/Treasurer, AnnaMarie Zeravsky

Meeting called to order at 7:32 P.M.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state his or her name for the record and address the Board of Supervisors.

**SPECIAL RECOGNITION**

Honoring Henry Kradjel for 40 years of Public Service to Upper Milford Township

Supervisor Mohr presented Mr. Kradjel with a proclamation from Upper Milford Township, honoring him for 40 years of service. Eric Davis from State Representative Justin Simmons' office also presented Mr. Kradjel with a proclamation, from Representative Simmons and Representative Mackenzie, honoring him for his services to the Township. Henry Kradjel served as Comprehensive Plan Committee Member through several revisions over the years. Mr. Kradjel served as the Township's Zoning Officer during the 1980's and was elected and served as a member of the Board of Supervisors from 2001 to 2010. Mr. Kradjel thanked the Township and said that through out the years serving the Township, he met some very bright people who helped share their sensibility with the Township.

**SPECIAL PRESENTATION:**

Nina Johnson, from the Red Cross gave a presentation on the differences between Red Cross shelters and warming stations. She noted that preparedness material can be found on the Red Cross's website. Who is going to run the station is one thing to consider when setting up a warming/informational center. Bill Slotter, government liaison, explained that there are no shelters in Upper Milford Township but nearby Emmaus has one school and six churches and Macungie has four schools and one church that have signed up with Red Cross with agreements. Ms. Johnson explained that Red Cross meets five days prior to Major Disasters to determine, along with Emergency Management, which shelter is going to be the best for the situation. She mentioned that the Emergency Management Coordinator and the Township should be working closely together so that the EMC can help to coordinate unmet needs of the Township should the Township decide to open as a warming station. Ms. Johnson also explained that if the Township sets up an agreement with Red

Cross, to set up as a warming/information center, the Red Cross will provide training. Emergency Preparedness is very important.

**PUBLIC INPUT:** None

**ACCEPTANCE OF MINUTES:** -

May 2, 2013 Workshop and Regular Meeting Minutes

**MOTION:**

Supervisor Sentner made the motion to approve all minutes. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 12929 to 12969 in the amount of \$91,624.94

**STREETLIGHT FUND:**

PLGIT XXXX7125 – Check No. 1213 in the amount of \$2,372.63

**ACKNOWLEDGEMENT OF BANK TRANSFER:**

Transfer # 2013-16 to 2013-18

**MOTION:**

Supervisor DeVault made the motion to approve the payment of the bills as submitted and bank transfer 2013-16 to 2013-18. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**OLD BUSINESS:** -

1. Resolution No 2013-021, Pennsylvania Public Services Site Use License Agreement, Amendment No 1

Resolution No. 2013-021 is an Amendment to Resolution 2012-021 amending the height of the monopole from one hundred forty feet to one hundred sixty feet and increasing the compensation paid to the Township from two thousand dollars per year to three thousand dollars per year.

**MOTION:**

Supervisor Sentner made the motion to approve Resolution No. 2013-021, Pennsylvania Public Services Site Use License Agreement, Amendment No 1. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**SOLICITOR'S REPORT:** - None

**NEW BUSINESS:** -

1. Request for Well Isolation Distance Waiver, 6635 Woodlawn Drive

Supervisor Mohr read a letter from Planning Coordinator/Sewage Enforcement Officer, Brian Miller. The letter explained that he received a septic and system design and a well isolation request for 6635 Woodlawn Drive. The system as designed utilizes an aerobic tank and UV light to treat the effluent for disposal through a drip irrigation. Mr. Miller is recommending a maintenance agreement and escrow account with the property owner of 6635 Woodlawn Drive.

**MOTION:**

Supervisor Sentner made the motion to approve the Well Isolation Waiver request for 6635 Woodlawn Drive, contingent upon the execution of a maintenance agreement and escrow account in the manor and form satisfactory to the administrative staff and the solicitor. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

2. Recommendation for Hire of Lenape Park Caretaker

Supervisor Mohr read a memo from Secretary/Treasurer AnnaMarie Zeravsky. The memo explained that after reviewing the 4 applications that were received for the Part-Time Lenape Park Caretaker position, Manager DeLong was recommending the hire of Austin Schmeltzle for the position with an hourly rate of \$9.5 per hour.

**MOTION:**

Supervisor DeVault made the motion to hire Austin Schmeltzle as the Part-Time Lenape Park Caretaker at an hourly rate of \$9.50 per hour. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** -

1. Macungie Borough requesting Special Fire Police assistance

Supervisor Mohr read a letter from Borough Manager, Chris Boehm, requesting assistance from UMT Special Fire Police for traffic control within the Borough on June 14<sup>th</sup> and 15<sup>th</sup>; August 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>; and August 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup>, 2013.

**MOTION:**

Supervisor DeVault made the motion to approve the request of Special Fire Police assistance on the above listed dates, if they are able and willing.

Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

Supervisor Mohr then asked Manager DeLong, if the approval then covers the Special Fire Police under Worker's Compensation. Manager DeLong explained that the 3 events listed are private events. With the switch to the State Worker's Compensation Insurance Fund, he is unsure of the coverage. Manager DeLong stated that he feels the workers compensation coverage should be clarified for these private events.

**MOTION:**

Supervisor DeVault made the motion to rescind the prior motion and made a motion to approve the request of Special Fire Police assistance on the above listed dates, if they are able and willing and properly covered with adequate Worker's Compensation Insurance. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, and the motion carried.

2. Macungie Borough requesting use of East Macungie Road

Supervisor Mohr read a letter from Edward A. Harry, Jr, Chief of Police requesting permission to use East Macungie Road as a detour route during this year's Memorial Day Parade on May 27<sup>th</sup>, 2013 at 8:30 am. Resident Phil Casey questioned the merits of allowing the Borough to use the Township's road especially with the bridge. Public Works Coordinator Steve Ackerman explained that since there are no issues with the year and a half old bridge, it is not rated.

**MOTION:**

Supervisor Sentner made the motion to allow the Borough of Macungie to use East Macungie Road on May 27<sup>th</sup>, 2013 as a detour route for their Memorial Day Parade. Supervisor DeVault seconded the motion. Any questions or comments, all were in favor, and the motion carried.

Resident Phil Casey asked if the Township ever asks for anything from the Borough of Macungie because he feels they are always asking for something. Public Works Coordinator Steve Ackerman explained that the Borough and Township exchange services all of the time.

**EXECUTIVE SESSION:** – None

**OTHER ISSUES:** – None

**REPORTS:**

**Township Emergency Management Coordinator:**

**Bill Stahler** – Bill Stahler stated that he will be working with Manager DeLong to continue to finish the Emergency Management Plan. He also mentioned that the Western District Fire Company is holding an Open House on May 18<sup>th</sup>. The Emergency Management Coordinator and Deputy will be handing out literature to help raise preparedness awareness.

Recreation Commission:

**Barry Williams** – None

Supervisors:

**Daniel Mohr** – Supervisor Mohr stated that he had a request from a resident to have the light at Shimerville Road and Route 100 looked at. Manager DeLong stated that he will look into the timing of the light. Supervisor Mohr also mentioned that the Vera Cruz Community Association is now soliciting for Advertisements for this year's Homecoming Book.

**Robert Sentner** – None

**George DeVault** – None

Township Manager

**Daniel DeLong** – None

**ADJOURNMENT:** 8:29 P.M.

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Daniel J. Mohr, Chairman

\_\_\_\_\_  
Date

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AnnaMarie L. Zeravsky, Secretary/Treasurer