

**Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
March 5<sup>th</sup>, 2020 Immediately following Workshop  
REGULAR MEETING AGENDA**

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**ATTENDANCE:** Supervisors: Robert Sentner, Joyce Moore, Daniel Mohr; Manager Bud Carter; Planning Coordinator Brian Miller; Solicitor Marc Fisher; Secretary/Treasurer Jessi O'Donald

Meeting was called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

We will observe a moment of silence for long time community volunteer William Stahler who passed away on Sunday March 1<sup>st</sup>.

**PUBLIC INPUT:**

**Jim Krippe** - would like his comment from February 6<sup>th</sup> corrected in the minutes. The minutes read that he stated most PSP calls are not in the Township. He now relates that his comment was "most PSP in the Township are vehicle accidents."

**ACCEPTANCE OF MINUTES:**

Approval of February 20th Workshop and Regular meeting minutes

**MOTION:** Supervisor Sentner made a motion to accept the minutes for the February 20<sup>th</sup> Workshop and Regular Meetings as presented. Supervisor Mohr seconded the motion. Hearing no comments or questions, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 19147 to 19159 and 19196 to 19213 in the amount of \$42,510.94

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No. 1348 in the amount of \$2,035.00

**STATE LIQUID FUELS FUND:**

PLGIT XXXX7112 - Check No. 2635 in the amount of \$61,779.75

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No's. 2020-013 to 2020-017

**Note:** Check numbers were corrected to reflect printing error from last meeting.

**MOTION:** Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Hearing no comments or questions, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**OLD BUSINESS:**

1.) Resolution 2020-021 – Opposition to House Bill 349

Last meeting House Bill No. 349 was discussed as it would change certain requirements for municipalities and third party inspectors. Resolution No. 2020-021 expresses the Township's opposition to the changes that might be made to operations due to House Bill No. 349.

**MOTION:** Supervisor Sentner made a motion to approve Resolution No. 2020-021. Supervisor Mohr seconded the motion. Hearing no comments or questions, all were in favor, motion carried.

**NEW BUSINESS:**

1.) Burn Ban  
a. Memo from Manager Carter

The Fire Chiefs of Upper Milford Western District and Citizens have determined that a burn ban be put in effect on February 27th 2020 for the township until further notice. With the lack snow this year and vegetation still dormant and not yet greened up, there is a high/elevated risk for brush fires. The burn ban was advertise in the East Penn Press on the 4th of March in accordance of ordinance No. 97 and amended by ordinance No. 107

Jason Tapler – Assistant Chief for Citizens Fire Company asked why it had to be the Chiefs request and not an assistant chief as well, since there are times the Chief is unavailable.

Supervisors responded that they understand and will look at changing how the Ordinance is written.

Colt Hershinger – 7402 Saint Peters Rd – He stated he personally has an issue with the burn ban and didn't see a problem with burning at this time. He felt it was everyone's personal responsibility to control what they do.

Jason Tapler – Assistant Chief of Station #28 and Supervisor Sentner explained the concern of already having several brush fires within the Township over the past two weeks and the lack of snow cover left the dry vegetation and leaves fluffy and capable of catching fire quickly. The Fire Companies requested the Burn Ban and the Township enacted it as necessary.

**MOTION:** Supervisor Sentner made a motion to approve Resolution No. 2020-021. Supervisor Mohr seconded the motion. Hearing no comments or questions, all were in favor, motion carried.

2.) Road Work Bid Award  
a. Memo from Manger Carter

Bituminous Seal Coat to Asphalt Maintenance Solutions LLC for \$140,609.28 with final determination of second application during field operations.  
Ultra-Thin Bonded Wearing Course to Asphalt Maintenance Solutions LLC for \$86,336.

**MOTION:** Supervisor Sentner made a motion to award the bids per Manager Carter's memo dated March 3<sup>rd</sup> 2020 to Asphalt Maintenance Solutions LLC for amounts stated. Supervisor Mohr seconded the motion. Hearing no questions or comments all were in favor, motion carried.

- 3.) Dale Dries – Pension committee resignation
  - a. Email from Dale Dries

Mr. Dries resigned from the Pension committee due to health reasons.

**MOTION:** Supervisor Sentner made a motion to accept Mr. Dries's resignation and thank him for his service. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 4.) Playground Recommendation from Recreation Committee
  - a. Memo from Secretary/Treasurer Jessi O'Donald

At the February 17<sup>th</sup>, 2020 Recreation Committee meeting Township staff presented an option for replacing the equipment at the municipal center. The Recreation Committee had favorable reviews of the equipment presented and motioned to recommend to the Board of Supervisors that the attached quote from Boyce Associates be purchased off the COSTARS Contract for \$27,713.15 to replace the current play equipment. This play equipment is projected to last for 20-30 years.

There was a brief discussion of funding for the project. It was decided that the funding account would be decided at a later date.

**MOTION:** Supervisor Sentner made a motion to purchase the playground equipment on the COSTARS Contract for \$27,713.15. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** -

- 1.) Request for Special Fire Police for the funeral procession of William Stahler
  - a. Letter from Vera Cruz Fire Company.

**MOTION:** Supervisor Sentner made a motion to allow the assistance of Special Fire Police as requested in the letter from Vera Cruz Fire Company dated March 3, 2020. Supervisor Mohr seconded the motion. Hearing no comments or questions, all were in favor, motion carried.

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: Jason Tapler reported that joint training went well and the next training will be on electric vehicles.

Emmaus Library: No Report

Recreation Commission: No Report

**Supervisors:**

Daniel Mohr – No Report

Robert Sentner – Driveway assessments are continuing. ¼ of the Township is complete. There are 62 houses that have limited access and 7 that are inaccessible for EMS and Fire. They are continuing to educate property owners about access concerns.

Joyce Moore – No Report. Log on to the census when you receive your number. It's so important to keep the funding to our area.

**Township Manager:**

Bud Carter – No Report

**ADJOURNMENT:** Meeting was adjourned at 7:40pm.

**EXECUTIVE SESSION:** -The Board of Supervisors held an executive session for personnel immediately following the regular meeting.

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**Chairperson Joyce K. Moore**

**03/19/2020**

**Date**

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**Secretary**