

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
February 4th 2020 7pm
REGULAR MEETING MINUTES

ATTENDANCE: **ATTENDANCE:** Supervisors: Daniel J. Mohr, Robert C. Sentner, Joyce K. Moore; Manager: Edward Carter; Planning Coordinator Brian Miller; Solicitor Marc Fisher; Secretary Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of January 21st Regular meeting minutes

MOTION: Supervisor Sentner made a motion to accept the minutes as presented. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **20026 to 20063** in the amount of **\$55,394.43**

STREET LIGHT FUND

PLGIT XXXX7125 – Check No. **1362** in the amount of **\$50.64**

FIRE HYDRANT FUND

PLGIT XXXX7154 – Check No. **1004** in the amount of **\$1,840.74**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

MOTION: Supervisor Sentner made a motion to approve the bills as read. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: -

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Approval of France, Anderson & Basile's Audit engagement Letter: 2020 Financial Audit

France Anderson and Basile were appointed at the re-organizational meeting to perform the Township's 2020 Audit. This engagement letter just allows them to start that audit.

MOTION: Supervisor Sentner made a motion to approve the engagement letter for France, Anderson & Basile to start the 2020 fiscal year audit. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Approval of Resolution 2021-021 – Snow Emergency Jan 31st – Feb 2nd 2021

MOTION: Supervisor Sentner made a motion to approve Resolution 2021-021 ratifying the snow emergency for January 31st to February 2nd, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 3.) Approval for Mower Purchase
a. Memo from Manager Carter

Memo from Manager Carter states that within the 2021 budget are funds for the purchase of a new mower for the Township parks. After discussing this with Brent Fegley, we would like approval to purchase a John Deere Z960M Ztrak from Robert E. Littles of Zieglerville PA, For the amount of \$10,030.50.

Supervisor Sentner asked why the change from Xmark to John Deere. Manager Carter stated that one John Deere was purchased last time and the mower is more user friendly.

MOTION: Supervisor Sentner made a motion to approve the purchase of the John Deere Zero Turn Mower on the Costars contract per Manager Carter's memo dated January 26, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 4.) Approval to Advertise the 2003 Mack Ten-Wheeler for sale
a. Memo from Manager Carter

After looking into the options for repairing the cracked frame rail on the 2003 Mack Ten-wheeler. Brent Fegley, and I believe it would be best to sell the 2003 Mack Ten-wheeler. I would like the Boards approval to list the 2003 Ten-wheeler on Muncibid for public auctions, with the Board approving the sale at an upcoming meeting.

MOTION: Supervisor Sentner made a motion to approve the 2003 Mack ten-wheeler to be listed on Muncibid with the Board to approve the sale at a later date per Manager Carter's memo dated February 4th, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None
SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE: -

- 1.) Vera Cruz Community Association request for Special Fire Police for:
April 3, 2021 at 1 pm Egg Hunt
August 15, 2021 from 12-8 pm Home Coming
October 13 2021 from 7-9 pm Halloween Parade

- a. Letter from Susan Mohr

MOTION: Supervisor Sentner made a motion to approve Special fire Police from Station #19 and #28 if willing and available for the dates and times listed in Sue Mohr's letter from the Vera Cruz Community association dated January 15th, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Request from BSA Troop 31 for use of the parking lot 3/27/2021
 - a. Email from Robin Yoder

Robin Yoder through email dated February 4th, 2021 requested permission to use the Township Municipal Building parking lot for Scout Troop 31 to hold a used Linens recycling drive on March 27th, 2021. The troop will have a few pick up trucks to collect used linen's and clothing that will be dropped off.

MOTION: Supervisor Sentner made a motion to approve the use of the Municipal Building Parking lot for the Scout Troop 31 recycling drive per Robin Yoder's email dated February 4th, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: The library was opened today. Hoopla is a new online service for online movies, TV, audio books. Bean Stock is a new service for the Summer Reading program and classes. There has been a decrease in print material borrowing and an increase in digital due to the pandemic.

Recreation Commission: No Report

Township Manager:

Bud Carter – Thank you to Public Works. They've been working around the clock to clear the snow and have done a great job. The clean-up is still progressing.

Supervisors:

Robert Sentner – Public works did a great job. Thank you.

Joyce Moore – Thank you to Public Works for their efforts with the storm.

Daniel Mohr – Thank you Public Works.

EXECUTIVE SESSION: -The Board of Supervisors will held an Executive Session after the adjournment of the Regular Meeting with no decision to be made for Legal and Personnel matters.

ADJOURNMENT: Meeting adjourned at 7:15 pm.

Chairman Daniel J. Mohr

02/18/2021

Date

Secretary Jessi O'Donald