

**Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
May 6<sup>th</sup>, 2021 7pm  
REGULAR MEETING AGENDA**

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Call Meeting to Order

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Board of Supervisors held an executive session for legal and Personnel at 6:30 pm this evening.

Please speak loudly and clearly so those joining us remotely can hear.

The Rt. 29 Bridge replacement detour has started and will be in place for 109 calendar days.

**PUBLIC INPUT:**

- 1.) Chris Greb of Macungie Ambulance – 2020 report
- 2.) Eagle Scout Proposal – Tentative
- 3.) Lehigh County Executive - Phil Armstrong

**ACCEPTANCE OF MINUTES:**

Approval of April 1<sup>st</sup> Regular meeting minutes

**RATIFICATION OF PAYMENT OF BILLS from April 15<sup>th</sup>, 2021:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **20225 to 20258** in the amount of **\$129,112.40**

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No. **1365** in the amount of **\$2,245.63**

**PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **20259 to 20307** in the amount of **\$51,992.12**

**FIRE HYDRANT FUND:**

PLGIT XXXX7154 - Check No. 1005 in the amount of **\$2,012.23**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfers No. 2021-022 to 2021-028

**SOLICITOR'S REPORT:** -

- 1.) Letter from Attorney Preston – Re-zoning Request for the Engleman Tract

**OLD BUSINESS:**

**NEW BUSINESS:**

- 1.) Re-appointment of Planning Commission Members, Angelika Forndran, Luke Lichtenwalner, Phil Hartranft with new terms ending April 30<sup>th</sup> 2025.
- 2.) Approval- Resolution 2021-023- ASA inclusion properties.
- 3.) Approval – Resolution 2021-024 O&M 6464 Chestnut St
- 4.) Approval – Fire Hydrant installation for Mink and Farview Farms.
  - a. Memo from Manager Carter
- 5.) LCA Easement Agreement --- (Tentative)
  - a. Memo from Manager Carter
- 6.) Confirmation of Special Fire Police
  - a. Memo from Secretary O'Donald

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:**

**PLANNING COMMISSION – NEW BUSINESS:** None

- 1.) FIC Annex -
- 2.) Weaver - Lot Line Adjustment

**SUBDIVISIONS – IMPROVEMENTS:**

- 1.) Approval –Brookshire Development until June 8, 2022
  - a. Letter of request from Brookshire Partners LP
- 2.) Approval – Stone Ridge Estates Development until June 15<sup>th</sup>, 2022
  - a. Letter of request from Double D Lehigh LP

**CORRESPONDENCE:** - None

**OTHER ISSUES:** - None

**REPORTS:**

**Emergency Services Committee Report:**

- 1.) Discussion – Fall Newsletter, Update of preemption of Shimerville Light
- 2.) 5 year plan adopted

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies:

Emmaus Library:

Recreation Commission: Next meeting 5/17 at Jasper Park 7 pm.

Township Manager:  
Bud Carter –

Supervisors:  
Robert Sentner –  
Joyce Moore –  
Daniel Mohr –

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

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**AGENDA PART II:**

**UNFINISHED BUSINESS (NO ACTION ANTICIPATED):**

**OLD BUSINESS:**

1. Indian Creek Industrial Park Subdivision:

**Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.**

**(This approval is granted an extension until Dec. 31, 2019)**

**Estates at Maple Ridge Subdivision:**

**Contingent Preliminary Plan approval will expire 8/7/2019. (Contact developer 4/1/2019.)**

**3. Kohler contingent final approval granted June 7, 2018**

**4. Morrissey Property Concerns**

**5. Millbrook Farms sec. VI contingent approval granted**

**6. Open Space Update**

**7. Zoning and SALDO Update**

**8. Krause Property Concerns**

**9. Indian Mill Creek –completion**

**END AGENDA PART II:**

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
April 1<sup>st</sup>, 2021 7pm  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; Daniel Mohr, Robert Sentner, Joyce Moore; Manager Edward Carter, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Please speak loudly and clearly so those joining us remotely can hear.

\*Updated Communication from HRI, Inc. in regard to the Rt. 29 Bridge replacement detour states the new start date for the detour will be April 12<sup>th</sup> and be in place for 109 calendar days.

\*\*The Upper Milford Township Board of Supervisors held an executive session from 6:45 to 7 pm this evening to discuss a legal matter.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Approval of March 18<sup>th</sup> Regular meeting minutes

**MOTION:** Supervisor Sentner made a motion to approve the minutes as presented for March 18<sup>th</sup>. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 20173 to 20224 in the amount of \$41,082.02

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfers No. 2021-014 to 2021-021

**MOTION:** Supervisor Moore made a motion to approve the payment of bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**OLD BUSINESS:**

1.) (Tentative) Discussion on Mack Truck Muncibid Sale

The first bidder has not returned calls from the Township. The Township reached out to Muncibid to see how that is normally handled and they stated that the second highest bidder could be contacted. The Township

reached out to the second highest bidder with a bid of \$19,000 and he was interested in still purchasing the vehicle. Manager Carter was asking for approval to sell the Mack to the second highest bidder for \$19,000.

**MOTION:** Supervisor Sentner made a motion to approve the sale of the 2003 Mack Truck listed on Municibid to the second High Bidder B. Lefever for the bid price of \$19,000. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

**NEW BUSINESS:**

- 1.) Approval for Summer Park Hire
  - a. memo from manager Carter

Within the 2021 budget there is funding for part time sessional park help. At this time I would ask the board to approve Bruce Polster Jr. to this positions at an hourly rate of \$12.00 per hour.

**MOTION:** Supervisor Sentner made a motion to approve the hire of B. Polster for \$12.00 per hour as Summer Park help as requested in Manager Carter's memo dated March 30<sup>th</sup>, 2021. Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:** - None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report - Enjoy the Spring

Supervisors:

Robert Sentner – No Report

Joyce Moore – No Report

Daniel Mohr – The egg hunt was a drive through at Mystic Chain Park and went very well.

**EXECUTIVE SESSION:** Not needed

**ADJOURNMENT:** Motion to adjourn by Supervisor Moore at 7:10 pm. Seconded by Supervisor Sentner. All were in favor. Meeting adjourned.

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**Chairman Daniel Mohr**

**04/15/2021**  
**Date**

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**Secretary Jessi O'Donald**

**UMT-GENERAL FUND**  
**BOS Meeting AP Disbursements Report**  
 April 15, 2021

Date	Num	Name	Paid Amount
<b>100.01 - PLGIT - General Fund Ckg</b>			
04/15/2021	20225	All-Jays	-900.00
04/15/2021	20226	Analytical Laboratories, Inc.	-140.00
04/15/2021	20227	AutoZone, Inc.	-14.95
04/15/2021	20228	Bell Hardware and Supply, Inc	-8.16
04/15/2021	20229	Crystal Springs	-45.91
04/15/2021	20230	DRIES DO IT CENTER	-179.94
04/15/2021	20231	ELM (Bor of Emmaus)	-4,950.00
04/15/2021	20232	FRANCE, ANDERSON, BASILE AND COMPANY	-2,620.00
04/15/2021	20233	Hoffman Equipment	-490.65
04/15/2021	20234	KEYCODE INSPECTION AGENCY	-6,819.46
04/15/2021	20235	Lehigh Valley Scoopers	-210.00
04/15/2021	20236	Levan Machine & Truck Equipment	-593.00
04/15/2021	20237	M.A. YEAKEL SONS, INC.	-591.00
04/15/2021	20238	Martin Stone Quarries, Inc.	-614.26
04/15/2021	20239	NAPA AUTO PARTS	-33.80
04/15/2021	20240	Ott Consulting Inc.	-15,630.92
04/15/2021	20241	PA ONE CALL SYS.	-63.51
04/15/2021	20242	PASSMORE SERVICE CENTER	-202.49
04/15/2021	20243	PMHIC	-33,240.60
04/15/2021	20244	PPL ELECTRIC UTILITIES	-142.96
04/15/2021	20245	RED HILL FORD (SANDS)	-55,700.00
04/15/2021	20246	Reliable Security Solutions	-140.00
04/15/2021	20247	Robert E Little, Inc	-85.48
04/15/2021	20248	Sander Power Equipment Company	-537.63
04/15/2021	20249	Service Electric Cable TV Inc.	-135.28
04/15/2021	20250	Shred-it	-66.30
04/15/2021	20251	STAVER HYDRAULICS CO., INC.	-157.49
04/15/2021	20252	Sunoco Universal	-736.96
04/15/2021	20253	unifirst	-205.74
04/15/2021	20254	VISA #6512 (BC)	-665.08
04/15/2021	20255	VISA#2958 (JO)	-2,176.61
04/15/2021	20256	VISA#2966 (BF)	-209.77
04/15/2021	20257	WB Mason	-264.45
04/15/2021	20258	Weaver Cleaning, Inc	-540.00
Total 100.01 - PLGIT - General Fund Ckg			-129,112.40
<b>TOTAL</b>			<b>-129,112.40</b>

**UMT-STREET LIGHT FUND**  
**BOS Meeting AP Disbursement Report**  
 April 15, 2021

Date	Num	Name	Paid Amount
<b>100.01 - PLGIT - Street Light Fund Ckg</b>			
04/15/2021	1365	PPL ELECTRIC UTILITIES	-2,245.63
Total 100.01 - PLGIT - Street Light Fund Ckg			-2,245.63
<b>TOTAL</b>			<b>-2,245.63</b>

12:10 PM

05/06/21

**UMT-GENERAL FUND**  
**BOS Meeting AP Disbursements Report**  
 May 6, 2021

Date	Num	Name	Paid Amount
<b>100.01 · PLGIT - General Fund Ckg</b>			
05/06/2021	20259	5656 Schantz Rd	-50.00
05/06/2021	20260	AFLAC	-71.46
05/06/2021	20261	American United Life Insurance Comp	-425.75
05/06/2021	20262	AMERICAN UNITED LIFE INSURANCE COMPANY	-254.52
05/06/2021	20263	AutoZone, Inc.	-125.99
05/06/2021	20264	BECHTELSTVILLE ASPHALT	-540.54
05/06/2021	20265	BENCHMARK CIVIL ENGINEERING SERVCIES INC.	-59.50
05/06/2021	20266	C.S. Davidson, Inc	-1,850.00
05/06/2021	20267	CHRIN HAULING, INC.	-199.38
05/06/2021	20268	Deere & Comapny	-10,030.50
05/06/2021	20269	DRIES DO IT CENTER	-45.13
05/06/2021	20270	ECCO Communications, LLC	-870.20
05/06/2021	20271	EM KUTZ, INC.	-16.45
05/06/2021	20272	Foster & Foster Acutaries and Consultants	-825.00
05/06/2021	20273	Hill Side Vinyl	-81.00
05/06/2021	20274	HOME DEPOT CREDIT SERVICES	-164.08
05/06/2021	20275	Keystone Consulting Engineers, Inc.	-900.38
05/06/2021	20276	LOWE & MOYER GARAGE INC.	-283.97
05/06/2021	20277	Martin Stone Quarries, Inc.	-133.76
05/06/2021	20278	MASTER SUPPLY LINE	-160.57
05/06/2021	20279	MICHELLE HINKLE	-675.00
05/06/2021	20280	Miller Municipal Supply, LLC	-1,064.85
05/06/2021	20281	Mohr's Plumbing and Heating, Inc.	-1,399.97
05/06/2021	20282	NAPA AUTO PARTS	-101.42
05/06/2021	20283	ODB Company	-479.78
05/06/2021	20284	Oldcastle Lawn & Garden North	-378.00
05/06/2021	20285	Ott Consulting Inc.	-18,220.75
05/06/2021	20286	PENTELEDATA	-125.95
05/06/2021	20287	PLASTERER EQUIPMENT CO. INC.	-75.99
05/06/2021	20288	PPL ELECTRIC UTILITIES	-1,405.65
05/06/2021	20289	PRAXAIR	-17.14
05/06/2021	20290	RED HILL FORD (SANDS)	-1,207.47
05/06/2021	20291	Reliable Security Solutions	-364.00
05/06/2021	20292	SAYLOR'S LAWN & LANDSCAPE INC.	-870.00
05/06/2021	20293	SERVICE ELECTRIC TELEPHONE CO.	-174.04
05/06/2021	20294	Stoney Creek Rentals	-529.86
05/06/2021	20295	Suburban Propane	-3,386.31
05/06/2021	20296	Sunoco Universal	-1,059.08
05/06/2021	20297	TIMES NEWS (East Penn Press)	-150.58
05/06/2021	20298	TOSHIBA FINANCIAL SERVICES	-262.99
05/06/2021	20299	TransEdge Truck Center	-42.21
05/06/2021	20300	UGI UTILITIES, INC.	-876.00
05/06/2021	20301	unifirst	-341.80
05/06/2021	20302	V & C ACCESSORIES INC.	-35.31
05/06/2021	20303	Verizon Wireless	-361.29
05/06/2021	20304	Walbert, Kyle - Ap	-164.57
05/06/2021	20305	WB Mason	-20.97
05/06/2021	20306	WORTH, MAGEE & FISHER	-1,007.96
05/06/2021	20307	Zgura's Concrete Services	-105.00
Total 100.01 · PLGIT - General Fund Ckg			-51,992.12
<b>TOTAL</b>			<b>-51,992.12</b>

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05/06/21

**UMT - FIRE HYDRANT FUND**  
**BOS Disbursement Report**  
 May 6, 2021

Type	Date	Num	Account	Credit
<b>Lehigh County Authority</b>				
Bill	05/06/2021	7007	200.20 · accounts Payable	2,012.23
Bill Pmt -Check	05/06/2021	1005	100.01 · PLGIT Fire Hydrant Fund	2,012.23