

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
August 15<sup>th</sup>, 2024, 7pm  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; Daniel Mohr, John Zgura, Angela Ashbrook; Manager Edward Carter; Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** None

**ACCEPTANCE OF MINUTES:**

Approval of August 1<sup>st</sup>, 2024, regular meeting minutes.

**MOTION:** Supervisor Mohr made a motion to approve the August 1<sup>st</sup>, 2024, minutes as read. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **23244 to 23273** in the amount of **\$82,848.79**

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No. **1408** in the amount of **\$2,821.17**

**FIRE HYDRANT FUND**

PLGIT XXXX7154 – Check No. **1018** in the amount of **\$2,951.55**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No's. 2024-062 to 2024-064

**MOTION:** Supervisor Mohr made a motion to approve the bills as read and acknowledge the bank transfers. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried

**SOLICITOR'S REPORT:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

1.) Resolution 2024-033 TSMA Resolution

This resolution is from PennDOT to give permission for Township Staff to sign agreement paperwork for the upgrade of the traffic lights and maintenance agreements for the Rt 29 improvements.

**MOTION:** Supervisor Mohr made a motion to approve Resolution No. 2024-033. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

2.) Resolution 2024-XXX – Fire Company funding policy

Supervisor Zgura stated that after careful thought he feels that keeping the fire company funding separated into two accounts is an easier way to do things as this is how things are done now, and it makes it easier for the volunteers to plan. Supervisor Ashbrook questioned money received through grants. Treasurer ODonald reminded that grants are written for specific things. If one fire company receives a grant the Township has no control if the grant is awarded. After a little more discussion, staff was directed to finalize the Resolution as it is with two accounts and have the Fire Companies sign it.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISIONS – IMPROVEMENTS:**

- 1.) Time extension for FIC Phase 4&5 until August 30<sup>th</sup>, 2025
  - a. letter from Rick Koze of Kay Builders

Please accept this request for a 365-day time extension for the Improvements Agreement for the Indian Creek Major Subdivision Phase 4 & 5 to allow time to complete the necessary improvements. Kay Builders will ensure that Irrevocable Letter of Credit No. 1350000660217 with People's Security Bank and Trust will be extended to a date beyond the new expiration date of the Improvements.

There was a brief discussion over length, resident concerns and construction items to be done.

**MOTION:** Supervisor Zgura made a motion to approve the time extension as requested until August 30<sup>th</sup>, 2025. for the Fields at Indian Creek Phase 4 & 5. Supervisor Mohr seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

**CORRESPONDENCE:**

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – Thanked the Planning Commission for the 4-hour long Workshop meeting on the SALDO and Zoning revisions.

Supervisors:

Daniel J. Mohr – He asked everyone to cross their fingers for no rain for the Homecoming on Sunday, at Mystic Chain Park from 12-8pm. He also asked about the weed concern from Gary Dr. Manager Carter stated the trash and weeds were cleaned up and PW was scheduling to fix the holes.

Angela Ashbrook – No Report

John D. Zgura – The 4-hour PC meeting made him think more about how to thank the volunteers for their time and efforts.

**EXECUTIVE SESSION:** - Not needed.

**ADJOURNMENT:** Meeting adjourned at 7:24 pm.

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Chairman John D. Zgura

09/05/2024  
Date

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Secretary Jessi O'Donald