

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 5th, 2024, 7pm
REGULAR MEETING AGENDA**

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of August 15th, 2024, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **23274 to 23313** in the amount of **\$30,830.49**

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. **1409** in the amount of **\$2,827.27**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

SOLICITOR'S REPORT:

OLD BUSINESS:

NEW BUSINESS:

- 1.) Eagle Scout Project for Jasper Park Trail – Ryna Hunter
- 2.) Petition for Route 29/100 traffic safety study
 - a. Letter from Titus Measler
- 3.) 2025 MMO Defined Benefit Plan
 - a. Memo from Secretary/Treasurer O'Donald
- 4.) 2025 MMO Defined Contribution Plan
 - a. Memo from Secretary/Treasurer O'Donald
- 5.) 2025-2027 Stray and Feral Contract with Lehigh County Humane Society
 - a. Letter from Secretary/Treasurer O'Donald

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

SUBDIVISIONS – IMPROVEMENTS:

CORRESPONDENCE:

- 1.) Borough of Macungie request to use East Macungie Rd for detour on 10/12/2024 from 6:30-9:30 pm.
 - a. Letter from Sergeant/OIC Travis Kocher
- 2.) Bally Borough request for Fire Police for 10/21/2024 at 7pm
 - a. Letter from Bally Borough Secretary
- 3.) Resignation of Marcy Janowski – Zoning Hearing Board Stenographer effective 1/3/2025
 - a. Email from Marcy Janowski

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

Daniel J. Mohr –

Angela Ashbrook –

John D. Zgura –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Morrissey Property Concerns
2. Open Space Update
3. Recreation Plan Update
4. Krause Property Concerns

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
August 15th, 2024, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, John Zgura, Angela Ashbrook; Manager Edward Carter; Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

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PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of August 1st, 2024, regular meeting minutes.

MOTION: Supervisor Mohr made a motion to approve the August 1st, 2024, minutes as read. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **23244 to 23273** in the amount of **\$82,848.79**

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. **1408** in the amount of **\$2,821.17**

FIRE HYDRANT FUND

PLGIT XXXX7154 – Check No. **1018** in the amount of **\$2,951.55**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's. 2024-062 to 2024-064

MOTION: Supervisor Mohr made a motion to approve the bills as read and acknowledge the bank transfers. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

1.) Resolution 2024-033 TSMA Resolution

This resolution is from PennDOT to give permission for Township Staff to sign agreement paperwork for the upgrade of the traffic lights and maintenance agreements for the Rt 29 improvements.

MOTION: Supervisor Mohr made a motion to approve Resolution No. 2024-033. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

2.) Resolution 2024-XXX – Fire Company funding policy

Supervisor Zgura stated that after careful thought he feels that keeping the fire company funding separated into two accounts is an easier way to do things as this is how things are done now, and it makes it easier for the volunteers to plan. Supervisor Ashbrook questioned money received through grants. Treasurer ODonald reminded that grants are written for specific things. If one fire company receives a grant the Township has no control if the grant is awarded. After a little more discussion, staff was directed to finalize the Resolution as it is with two accounts and have the Fire Companies sign it.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Time extension for FIC Phase 4&5 until August 30th, 2025
 - a. letter from Rick Koze of Kay Builders

Please accept this request for a 365-day time extension for the Improvements Agreement for the Indian Creek Major Subdivision Phase 4 & 5 to allow time to complete the necessary improvements. Kay Builders will ensure that Irrevocable Letter of Credit No. 1350000660217 with People's Security Bank and Trust will be extended to a date beyond the new expiration date of the Improvements.

There was a brief discussion over length, resident concerns and construction items to be done.

MOTION: Supervisor Zgura made a motion to approve the time extension as requested until August 30th, 2025. for the Fields at Indian Creek Phase 4 & 5. Supervisor Mohr seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

CORRESPONDENCE:

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – Thanked the Planning Commission for the 4-hour long Workshop meeting on the SALDO and Zoning revisions.

Supervisors:

Daniel J. Mohr – He asked everyone to cross their fingers for no rain for the Homecoming on Sunday, at Mystic Chain Park from 12-8pm. He also asked about the weed concern from Gary Dr. Manager Carter stated the trash and weeds were cleaned up and PW was scheduling to fix the holes.

Angela Ashbrook – No Report

John D. Zgura – The 4-hour PC meeting made him think more about how to thank the volunteers for their time and efforts.

EXECUTIVE SESSION: - Not needed.

ADJOURNMENT: Meeting adjourned at 7:24 pm.

Chairman John D. Zgura

09/05/2024
Date

Secretary Jessi O'Donald

**UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
September 5, 2024**

Date	Num	Name	Paid Amount
100.01 · PLGIT - General Fund Ckg			
09/05/2024	23274	Ackerman, Lyle	-40.00
09/05/2024	23275	American United Life Insurance Comp	-424.58
09/05/2024	23276	AMERICAN UNITED LIFE INSURANCE COMPANY	-269.14
09/05/2024	23277	Analytical Laboratories, Inc.	-185.00
09/05/2024	23278	AutoZone, Inc.	-9.59
09/05/2024	23279	Bailey, Jared - AP	-40.00
09/05/2024	23280	BECHTELSVILLE ASPHALT	-1,054.00
09/05/2024	23281	Bergey's Tire & Service Center	-835.02
09/05/2024	23282	Brown, David	-40.00
09/05/2024	23283	CHRIN HAULING, INC.	-260.44
09/05/2024	23284	Crystal Springs	-80.20
09/05/2024	23285	J & J Floor and Commerical Cleaning	-825.00
09/05/2024	23286	John R Young & Co.	-174.26
09/05/2024	23287	Kuhns, Cynthia - AP	-40.00
09/05/2024	23288	Lagler, Todd - AP	-40.00
09/05/2024	23289	Linde Gas & Equipment Inc	-20.46
09/05/2024	23290	LONGLEY INSURANCE AGENCY, INC.	-12,633.00
09/05/2024	23291	Lorish Mower Shop	-76.27
09/05/2024	23292	Marks, Lee -ap	-40.00
09/05/2024	23293	MASTER SUPPLY LINE	-248.20
09/05/2024	23294	Monks Security Systems Inc	-135.00
09/05/2024	23295	NAPA AUTO PARTS	-56.98
09/05/2024	23296	O'Donald, Jessi L - AP	-40.00
09/05/2024	23297	PASSMORE SERVICE CENTER	-114.57
09/05/2024	23298	PENTELEDATA	-403.27
09/05/2024	23299	Perkiomen Valley Watershed Cons.	-1,000.00
09/05/2024	23300	PMRS	-5,970.80
09/05/2024	23301	PPL ELECTRIC UTILITIES	-1,663.62
09/05/2024	23302	Richter Total Office	-325.29
09/05/2024	23303	Robert E Little, Inc	-173.62
09/05/2024	23304	Schmeltize, Robert C. Jr. - AP	-40.00
09/05/2024	23305	Steckel & Stopp Law Offices	-78.50
09/05/2024	23306	Superior Plus Propane	-230.32
09/05/2024	23307	TOSHIBA BUSINESS SOLUTIONS	-81.06
09/05/2024	23308	TOSHIBA FINANCIAL SERVICES	-163.48
09/05/2024	23309	unifirst	-413.71
09/05/2024	23310	Walbert, Kyle - Ap	-40.00
09/05/2024	23311	Wehrung's Macungie LLC	-346.00
09/05/2024	23312	WORTH, MAGEE & FISHER	-1,589.11
09/05/2024	23313	Zimmerman, Michelle (Hinkle)	-630.00
Total 100.01 · PLGIT - General Fund Ckg			-30,830.49
TOTAL			-30,830.49

**UMT-STREET LIGHT FUND
BOS Meeting AP Disbursement Report
September 5, 2024**

Date	Num	Name	Paid Amount
100.01 · PLGIT - Street Light Fund Ckg			
09/05/2024	1409	PPL ELECTRIC UTILITIES	-2,827.27
Total 100.01 · PLGIT - Street Light Fund Ckg			-2,827.27
TOTAL			-2,827.27