

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 17th, 2024, 7pm
REGULAR MEETING AGENDA

Public Packet

Meeting called to order.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Township Board of Supervisors held an executive session to discuss a legal matter on Monday October 7th at 2pm and an executive session on Wednesday, October 9th from 1:30pm until 4pm for employee reviews

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of October 3rd, 2024, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 23369 to 23395 in the amount of \$117,007.84

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. 1410 in the amount of \$2,900.08

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's. 2024-069 to 2024-071

SOLICITOR'S REPORT:

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Resolution 2024-035 LSA for Hoses
- 2.) LSA Grant – Fire Truck - Discussion

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Verizon Land Development Waiver requests
 - a. Letter from Planning Coordinator Brian Miller
- 2.) Verizon Land Development Plan – Approval
 - a. Letter from Planning Coordinator Brian Miller

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

Daniel J. Mohr –

Angela Ashbrook –

John D. Zgura –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Morrissey Property Concerns
2. Open Space Update
3. Recreation Plan Update
4. Krause Property Concerns

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 3rd, 2024, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, John Zgura, Angela Ashbrook; Manager Edward Carter, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

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PUBLIC INPUT:

Peter Anrico – 6645 Kings Highway - His concern is the speed of traffic. He relayed there has been a death and a few accidents and would like to see the Township be able to slow down the traffic in some way. He provided a few photos of the area to show how straight the road is and why people speed through there. This area is Zionsville Village not Old Zionsville.

Manager Carter stated that the residents can invite the State Police to sit there and monitor traffic. Otherwise, the Board would need to motion to approve funding for a traffic study. With the Traffic Study there is no guarantee the speed limit would decrease. After a lengthy discussion the Board asked staff to investigate what is legally allowed to be signed and marked through there along with the estimate on a traffic study.

Phil Casey suggested that the Township revert to gravel roads to slow down traffic.

Lauren Haponski- Benjamin Court – She asked where to send a photo and wanted to comment on the parking within Jasper Ridge development. She took note of an ambulance within the development the other evening and with cars parked on both sides of the street, the ambulance needed to park in the middle of the road. She also noted and photographed a time of day when the streets were clear of parked cars and noted how nice it was to just drive through. She was directed to send the photo to infor@uppermilford.net.

ACCEPTANCE OF MINUTES:

Approval of September 19th, 2024, regular meeting minutes.

MOTION: Supervisor Mohr made a motion to accept the minutes as read. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 23337 to 23368 in the amount of \$ 84,982.49

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

MOTION: Supervisor Mohr made a motion to pay the bills as read. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: - None

NEW BUSINESS:

- 1.) Request from Western District Fire Company
 - a.) Email from Michael Kline

The Upper Milford Western District Fire Company is requesting the release of funds from our Major Fire Fighting Account for the sum of \$42,000 to purchase a 2006 Ford F550 4x4 Special Service vehicle from the Palisades Regional Fire Department. This vehicle has a clean, free and clear title. The cost of the vehicle is \$38,000 and we are requesting an additional \$4,000 to re-letter the truck and a few modifications. This truck will replace our 1996 Ford fire police van. This new vehicle will be used for traffic control, medical assist calls, wires and tree down calls and it will have the ability to transport personnel. The vehicle is equipped with a generator, light tower scene lighting, winch, as well as ability to carry 3 scba fire fighters along with a driver.

MOTION: Supervisor Mohr made a motion to allow Western District Fire to be reimbursed funds from the Capital Reserve savings for \$42,000.00 for their purchase of the truck as described in the correspondence above. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Presentation of Draft 2025 Budget

Manager Carter outlined the draft budget for 2025. This includes a purchase of a new dump truck from the equipment savings account. The project at Lenape Park with the DCNR grants funding. A standby generator for the Garage. The SALDO/Zoning update. The new proposed millage for general fund real estate tax would increase to .211 and generate approximately \$179,000 in revenue and the fire tax would be separated out at a millage of .539 to generate approximately \$432,000.00 in revenue.

- 3.) Discussion of Workshop and Budget meeting

What is scheduled tentatively is a workshop meeting at 6:00 pm on October 17th and a Budget meeting on October 24th starting at 6:00 pm.

MOTION: Supervisor Zgura made a motion to advertise the meetings as noted for October 17th and October 24th and make available draft copies of the budget as needed and updated for both meetings. Supervisor Ashbrook seconded the motion. Hearing no questions, the only comment was

from Supervisor Zgura to the public that they will be responsible to make sure they are on the correct version of the budget through this effort, all were in favor, motion carried.

- 4.) Appointment of S. Zgura to fill the remaining vacant term until 01/02/2025
 - a. Memo from manager Carter

With the resignation of Michael Grey, and receiving of the application of Shelly Zgura, it is recommended to appoint Shelly Zgura as alternate for the Zoning Hearing Board to fill the vacant term until January 2025

MOTION: Supervisor Mohr made a motion to appoint Shelly Zgura as an alternate with the Zoning Hearing Board to fill the remaining of Michael Grey's term until January 2025. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, Mohr and Ashbrook were in favor, Zgura abstained, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS: - None

CORRESPONDENCE: - None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: Station #19 has a chicken BBQ fundraiser on 10/14. Tickets available online.

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

Daniel J. Mohr – The Vera Cruz Halloween Parade is October 16th. Forms at 6:30 and moves at 7:00pm. There will be a DJ on the Tavern Porch announcing the parade. If you stand by the tavern, you can see the parade 4 times. If it rains, Supervisor Mohr might have to be at the parade for the rain date of October 17th and miss the Workshop and business meeting.

Angela Ashbrook – No Report, Thanked Sheely Zgura for volunteering for the Zoning Hearing Board.

John D. Zgura – John asked about the timeline to place referendums on ballots. Solicitor Fisher stated he would get the specific timeline, but he knows it takes a while for advertising.

EXECUTIVE SESSION: - Not needed

Lauren Haponski asked who she should notify about the mosquitoes growing in the guide fence post sleeves along Benjamin Court. Manager Carter stated she should send the information to the info@uppermiflora.net email address.

ADJOURNMENT: meeting was adjourned at 7:42 pm.

Chairman John D. Zgura

October 17th, 2024
Date

Secretary/Treasurer Jessi O'Donald

UMT-GENERAL FUND BOS Meeting AP Disbursements Report October 17, 2024

Date	Num	Name	Paid Amount
100.01 - PLGIT - General Fund Ckg			
10/17/2024	23369	AmTrust North America	-5,355.00
10/17/2024	23370	Batteries + Bulbs	-50.30
10/17/2024	23371	Crystal Springs	-107.54
10/17/2024	23372	Gilmore & Associates, Inc	-1,020.00
10/17/2024	23373	HOME DEPOT CREDIT SERVICES	-45.84
10/17/2024	23374	KEYCODE INSPECTION AGENCY	-3,325.00
10/17/2024	23375	Lagler Automotive Specialties	-100.00
10/17/2024	23376	Marcy J. Janowski	-190.00
10/17/2024	23377	McCarthy Tire Service	-2,716.06
10/17/2024	23378	Ott Consulting Inc.	-13,390.75
10/17/2024	23379	PA ONE CALL SYS.	-61.19
10/17/2024	23380	PENTELEDATA	-403.64
10/17/2024	23381	PMHIC	-39,591.98
10/17/2024	23382	PPL ELECTRIC UTILITIES	-192.52
10/17/2024	23383	RED HILL FORD (SANDS)	-135.17
10/17/2024	23384	Ron Detwiler Automotive	-140.00
10/17/2024	23385	sherwin williams	-27.49
10/17/2024	23386	Silt Containment Solutions Inc	-172.00
10/17/2024	23387	Suburban Propane	-3,617.54
10/17/2024	23388	TIMES NEWS (East Penn Press)	-245.58
10/17/2024	23389	unifirst	-273.46
10/17/2024	23390	VISA #6488 (KW)	-9.68
10/17/2024	23391	VISA #6512 (BC)	-962.16
10/17/2024	23392	VISA#2958 (JO)	-2,355.18
10/17/2024	23393	Wehrung's Macungie LLC	-464.76
10/17/2024	23394	4408 Lenni Circle	-55.00
10/17/2024	23395	WESTERN DISTRICT FIRE CO - Donations	-42,000.00
Total 100.01 - PLGIT - General Fund Ckg			-117,007.84
TOTAL			-117,007.84

UMT-STREET LIGHT FUND BOS Meeting AP Disbursement Report October 17, 2024

Date	Num	Name	Paid Amount
100.01 - PLGIT - Street Light Fund Ckg			
10/17/2024	1410	PPL ELECTRIC UTILITIES	-2,900.08
Total 100.01 - PLGIT - Street Light Fund Ckg			-2,900.08
TOTAL			-2,900.08