

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 17th, 2024, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, John Zgura, Angela Ashbrook; Manager Edward Carter, Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Township Board of Supervisors held an executive session to discuss a legal matter on Monday October 7th at 2pm and an executive session on Wednesday, October 9th from 1:30pm until 4pm for employee reviews

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of October 3rd, 2024, regular meeting minutes.

MOTION: Supervisor Mohr made a motion to accept the October 3rd, 2024, minutes as read. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 23369 to 23395 in the amount of \$117,007.84

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. 1410 in the amount of \$2,900.08

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's. 2024-069 to 2024-071

MOTION: Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Ashbrook seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

1.) Resolution 2024-035 LSA for Hoses

Secretary O'Donald relayed that she received a call from DCED about the application for the LSA Grant for the nozzles and Hoses. The representative asked that to have a few things corrected with the application. The Township must apply for the grant but since the Township is not in charge of purchasing for the Fire Companies and has no Ordinance to do so the application had to be corrected to reference only one entity for the Township to apply on behalf of. Since these items needed to be corrected by today, Secretary O'Donald had the application and quotes amended to reflect Upper Milford Western District Fire since the quote for the hose was in their name. This allowed for the bulk of the request to stand within the application, and she was encouraged to apply next year for the remaining porta tank and nozzles for Citizens. This way Western and Citizens would still be able to get all the pressure tested hose with Western's connectors and Nozzles since that truck is already under contract. The resolution 2024-035 has been adjusted to reflect that change in the LSA Application.

MOTION: Supervisor Mohr made a motion to adopt resolution 2024-035 for the updated LSA grant application. Supervisor Ashbrook seconded the motion. Hearing no additional questions or comments, all were in favor, motion carried.

2.) LSA Grant – Fire Truck – Discussion

Manager Carter explained that he was encouraged to have the Township apply for the Statewide LSA grant for the Citizen's Fire Company Truck. If the Board is in favor of that application and Citizens Fire Company can get a quote from the manufacture in time the resolution will be presented at the next meeting to file, the application by the deadline of 11/30/2024.

The Board directed staff to proceed with the resolution and application if Citizen's Fire can get their quote finalized in time.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Verizon Land Development Waiver requests
 - a. Letter from Planning Coordinator Brian Miller

At their meeting held on September 30th, 2024 the Planning Commission reviewed the Verizon Wireless - 6341 Chestnut St. Land Development Plan. The Applicant has requested waivers to several SALDO sections in the attached letter from Attorney Richard M. Williams. The Planning Commission recommends granting each of the waivers as requested. If you agree with the Planning Commission's recommendation, a motion to approve the waivers for the Verizon Wireless – 6341 Chestnut St. Land Development Plan as requested in the letter from Attorney Richard M. Williams dated 9/30/24, is in order.

MOTION: Supervisor Mohr made a motion to grant the waivers as recommended by the Planning Commission and listed in the letter dated September 30th, 2024, from Richard Williams. Supervisor Ashbrook seconded the motion. Hearing no further questions or comments, all were in favor motion carried.

2.) Verizon Land Development Plan – Approval
a. Letter from Planning Coordinator Brian Miller

At their meeting held on September 30th, 2024, the Planning Commission reviewed the Verizon Wireless - 6341 Chestnut St. Land Development Plan. On August 14th, 2023, the Zoning Hearing Board made a motion stating that camouflage shall be installed in a manner to make the arrays the least visible and as may be determined by the Board of Supervisors or the Planning Commission during the Land Development review process. After discussion the Planning Commission recommends that the antenna arrays for all users of the tower be covered with a reflective film that gives a mirrored look to the sky color, thus providing the least visible view of the arrays. If you agree this shall be made a contingency of approval below. The Planning Commission also recommends approval of the Land Development contingent upon the applicant addressing all comments in the Township review letter from Ott Consulting dated 9/18/24, Approval of all waivers as requested in a letter from Attorney Richard M. Williams dated 9/30/24 & camouflage to make the arrays less visible as determined above.

Supervisor Ashbrook asked how if there was a timeline for construction. Attorney Williams answered that he isn't privy to that timeline. His office gets through the approval process and then the project goes into the Verizon construction project department.

MOTION: Supervisor Zgura made a motion to approve the land development plan for the Cellco Partners Verizon tower contingent on all fees paid, all outside agency approvals are granted and the mirrored camouflage as recommended in the letter from planning Coordinator Brian Miller is completed. Supervisor Mohr seconded the motion. Hearing no further questions, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – Peter Terry gave a quote estimate of \$25,000 to \$30,000 to complete a traffic study for the purpose of Traffic Calming in the village of Zionsville. The Board decided to replace the current signs with new ones and paint the speed limit on the road for additional warning.

Supervisors:

Daniel J. Mohr – Dan reported that the Parade went well and had good weather.

Angela Ashbrook – No Report

John D. Zgura – Next meeting on the budget will be October 24th at 6 pm.

EXECUTIVE SESSION: - Not needed

ADJOURNMENT: Meeting adjourned at 7:23 pm.

Chairman John D Zgura

11/07/2024
Date

Secretary/Treasurer Jessi O'Donald