

**THE BOARD OF SUPERVISORS  
UPPER MILFORD TOWNSHIP,  
LEHIGH COUNTY, PENNSYLVANIA**

**Resolution No. 2025-012  
Setting Fee Schedule**

**WHEREAS**, The Board of Supervisors of Upper Milford Township sets the following Fee Schedule to be used by Upper Milford Township staff and officers for various permits and services;

**ADMINISTRATION / PROFESSIONAL FEES:**

**FEE:**

1 Administration Fees Assessed			
Copy fee (per page / per side) Black and White 8.5 x 11	\$		0.25
Copy fee (per page / per side) Colored 8.5 x 11	\$		0.50
Specialized documents			Actual Cost
Other Media			Actual Cost
Record conversion to paper plus copy cost per page	\$		0.25
Disk/Flash Drive			Actual Cost
Records delivered by E-mail or digital method			No Cost
Postage (cost used in mailing copies)			Actual Cost
"True and Correct Certification"	\$		5.00
Notary Fee / Document	\$		5.00
Conversion to paper per page	\$		0.25
Certification per record	\$		5.00
2 Publication Fees:			
P.R.O.S.E.P. (Park, Recreation Open Space Environmental Plan)	\$		30.00
S.A.L.D.O. (Subdivision and Land Development Ordinance)	\$		30.00
Southwestern Lehigh Comprehensive Plan	\$		30.00
Stormwater Management Ordinance - Act 167 (each)	\$		20.00
Township Road Map	\$		10.00
Zoning Map (Upper Milford Township)	\$		10.00
Zoning Ordinance	\$		30.00
Any code or other publications cost will be based on the Township's actual cost plus a 5 % administrative charge.			
3 Park Permit			
Resident Pavilion Rental - may be rented up to a year in advance	\$		100.00
Non-Resident Pavilion Rental - may be rented up to a year in advance	\$		200.00

**EQUIPMENT, LABOR AND MATERIAL FEES:**

**FEE:**

1 Equipment, Labor and Material Fees: Based per hour, not including operator.			
Backhoe	\$	69.24	
Barricade Usage (per barricade) (plus \$3 per day after the first day)	\$	6.05	
Grader	\$	69.24	
Jump Wacker	\$	20.00	
Loader	\$	53.05	
Mower (lawn rider)	\$	26.50	
Mower (boom)	\$	53.05	
Weed Eater	\$	13.80	
Roller	\$	28.80	
Sweeper	\$	78.79	
Dump Truck	\$	57.70	
Dump Truck w/plow and spreader	\$	72.05	
Pick-Up / Utility Truck	\$	28.96	
Chainsaw	\$	17.07	
Saw Cutting Pavement (concrete or asphalt)		\$4.00/Foot	
Labor and Operator Rate		Employees Rate x 1.55	
Material Charge - Cost, plus 10 % handling			

Any Equipment not on schedule shall be charged by the current FEMA schedule of Equipment

**RECYCLING & YARD WASTE FEES:**

**FEE:**

1 Recycling Bin			
Small Bin	\$	8.00	
2 Material loading/Single Ground/Double Ground			
Per scoop (2.5 cy)	\$	10.00	
Single axle dump	\$	30.00	
Tri-axle dump/ No Double Ground	\$	50.00	
Semi-walking floor trailer/ No Double Ground	\$	100.00	
3 Delivery by Township if available			
Single axle dump/Single Ground	\$	40.00	
Single Axle Dump/Double Ground (When Available)	\$	60.00	

**STORMWATER ORDINANCE PLAN FOR INDIVIDUAL LOCATION:**

**FEE:**

1 <u>Application fee</u> shall be paid at submission to the Township Office. (This fee includes initial review and one resubmission),			
<u>Construction Observation</u> (includes site at time of excavation, one site visit during construction, and one site visit after construction is completed- prior to issuance of Certificate of Occupancy)	\$	1,300.00	
2 Soil Test Observation (percolation and soil probes) ** if required by Engineering		\$	285.00
3 Third Revision: <u>Only if needed</u>		\$	350.00
4 Construction Observation ( includes site visit on excavation, one interim visit, third visit prior to CO		\$	410.00
5 As-Built Plan review if needed. The fee includes the initial review and one plan resubmission		\$	590.00
6 Any additional work over the above list which results from the design or installation of any stormwater management			Actual Rate
7 Stormwater plan review for NPDES permit renewal		\$	1,300.00
	+	Township Engineer Actual Fee over \$1200.00	
8 Agreement Processing and Recording (any kind or type)		\$	250.00

**SEWERAGE SYSTEM AND RELATED FEES:**

**FEE:**

Any sewage system that requires electrical components to be installed and is not part of a new building permit will require an electrical permit and inspection

1 Standard System (Residential)		
Application	\$	100.00
Review Design	\$	325.00
3-Inspections at \$90.00 per inspection	\$	270.00
		Total Costs = 695.00
2 Sandmound System (Residential) or at grade bed and sub surface sand filter.		
Application	\$	100.00
Review Design	\$	325.00
4-Inspections at \$90.00 per inspection	\$	360.00
		Total Costs = \$785.00
3 Commercial Systems		
Application	\$	100.00
Review Design	\$	325.00
4-Inspections at \$90.00 per inspection	\$	360.00
		Total Costs = \$785.00
4 Percolation Test		
Perc Test Observed by SEO	\$	275.00
Two simultaneous perc tests observed by SEO on same tract.	\$	410.00
5 Soil Probes		
Per Probe		
	\$	110.00
6 Holding Tanks*		
Application (Includes design review)	\$	260.00
Inspections		\$90.00 per inspection
*\$1,000 Escrow required for Holding Tanks. Plus a non-refundable \$250 agreement preparation fee		
7 Alternate System		
Application	\$	100.00
Review Design	\$	375.00
3 inspections included	\$	270.00
Additional inspections at additional cost		\$135.00 per inspection
8 Drip or Spray Irrigation System		
Application	\$	100.00
Review Design	\$	325.00
3 inspections included	\$	270.00
Additional inspections at additional cost		\$135.00 per inspection
9 Experimental System		
Application	\$	100.00
Review Design	\$	375.00
3 inspections included	\$	270.00
Additional inspections at additional cost		\$135.00 per inspection

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10 Renew / Transfer Permit	\$	195.00
11 Additional Inspections	\$	135.00
12 Repair Permits (replacement of a system component)		
Application includes permit, review and 1 inspection	\$	195.00
Application includes permit, review and 2 inspections	\$	275.00
13 System Modification		
Application includes permit, review and 1 inspection	\$	195.00
Application includes permit, review and 2 inspections	\$	275.00
14 Planning Module Review / Process Fees		
Planning Exemption form per review	\$	195.00
Component 1 per review	\$	280.00
Component 2,3, and 4 per review	\$	365.00
15 Other Sewerage Related Fees:		
Soil Scientist		Actual Cost
Site Consultation / Investigation per hour	\$	90.00
Verify previous soil testing	\$	195.00
All other duties: including reports, meetings, module reviews, enforcement hearings, etc. /per hour	\$	87.00
16 Agreement Set Up Fee for Any System Requiring an Agreement	\$	250.00
17 Additional Review fees	\$	135.00
18 Lehigh County Authority Related Fees:		
Township Sewer lateral inspection fee	\$	135.00
Septic Tank decommission inspection fee	\$	135.00
(LCA charges for connection are seperately billed from LCA)		

**ZONING PERMIT FEES:**

**FEE:**

*Note: All permit applications require a non-refundable application processing fee of \$50.00 at the time of submission of the permit*

1 Driveway Permit	\$	60.00
May include additional inspection fee(s) if pipe or curb is involved.		
2 Moving Permit		No Fee
3 Sign Permits: (if illuminated or electrical required see Building Permit Fees)		
<i>Based on Construction Value:</i>		
\$1 to \$99	\$	60.00
\$100 to \$500	\$	65.00
\$501 to \$1,000	\$	70.00
Over \$1,000		
\$5.00 added for each additional \$1000.00 in value		

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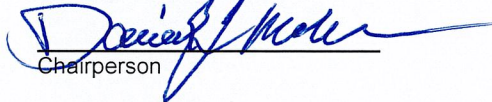
4 Zoning Hearing Board Fees:		
Individual Non-Commercial	\$	600.00
Individual Commercial	\$	2,000.00
Minor Subdivision + \$50 / lot	\$	2,000.00
Major Subdivision + \$50 / lot	\$	2,000.00
Multiple Commercial Per Installation + \$200 / per unit	\$	1,500.00
Continuance (at applicants request)	\$	600.00
Re-zoning Request / Zoning Change Request	\$	3,000.00
Curative Amendment	\$	3,000.00
Zoning Ordinance or Map Challenge	\$	3,500.00
5 Zoning Use Permit Fees:		
Residential	\$	60.00
Commercial	\$	100.00
Peddler's License	\$	25.00
Junkyard Permit	\$	185.00
Bonfire Permit - must be paid at time of application	\$	10.00
Shed or structure 296 square feet or less without electric or plumbing	\$	60.00
Fence Permit Fee - 6' or less in height		
Within building restriction line	\$	40.00
Between building restriction line and property line	\$	60.00
Temporary Fence		No Fee
Grading Permit Fee: If not in conjunction with another permit. (Stormwater runoff control engineer	\$	60.00
Patio/Deck (paver or concrete) without footing or under 30" tall: zoning permit	\$	60.00

ADOPTED, this 6th day of January, 2025.

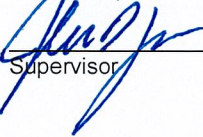
ATTEST

  
\_\_\_\_\_  
Township Secretary

UPPER MILFORD TOWNSHIP  
BOARD OF SUPERVISORS

  
\_\_\_\_\_  
Chairperson

Vice Chairperson

  
\_\_\_\_\_  
Supervisor

